

**BY ORDER OF THE CHIEF,
NATIONAL GUARD BUREAU**

MANPOWER STANDARD 4300TC

1 JULY 2004



Manpower Standard

**COMBAT READINESS TRAINING CENTER
SECURITY FORCES**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This Air National Guard Manpower Standard (ANGMS) quantifies the manpower required to accomplish the tasks described in the work center description (WCD) for varying levels of workload in the Combat Readiness Training Center (CRTC) Security Forces function whose mission is to provide an integrated, year-round, realistic training environment (airspace, facilities, equipment) for units to enhance their combat capability and readiness. The Air National Guard (ANG) is the authority for the approval and publication of ANG Manpower Standards. Air Force and ANG directives contain policy and procedural guidance for the operation of the CRTC Security Forces function. This standard applies to the Alpena, Gulfport, Savannah and Volk Field CRTCs and is applicable to peacetime operations only. This standard was developed in accordance with Air Force Instruction (AFI) 38-201, *Determining Manpower Requirements*, and AF Manual (AFMAN) 38-208, Volume 1, *Air Force Management Engineering Program (MEP) - Processes*, and AFMAN 38-208, Volume 2, *Air Force Management Engineering Program (MEP) - Quantification Tools*. Send comments and suggested improvements on AF IMT 847, *Recommendation for Change of Publication*, through channels, to ANG, Management Engineering Branch (ANG/XPME/Operating Location TN [OLTN]), 106 Briscoe Drive, McGhee Tyson ANG Base, TN 37777-6283.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

1. STANDARD DATA.

1.1. Approval Date: 1 July 2004.

1.2. Man-hour Data Source: A Staffing Pattern was used to determine the manpower requirement for this function.

1.3. Man-hour Equation: $Y = 1$ (Constant Manpower).

1.4. Points of Contact:

1.4.1. Functional: Mr Pat Welch, ANG/C4R

1.4.2. Manpower: Major Brian Cotton, ANG/XPME/OLTN

2. APPLICATION INSTRUCTIONS. This work center requires constant manpower of one authorization. No other application instructions apply.

3. STATEMENT OF CONDITIONS. The normal hours of operation for this function are 80 hours per two-week period. Units work numerous schedules, from the normal 40 hours per week to alternate work schedules ranging from four ten-hour days per week to eight nine-hour days and one eight-hour day per two-week period. There are no other standard of living constraints that impact the daily operation of this work center.

DANIEL JAMES III, Lieutenant General, USAF
Director, Air National Guard

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFI 31-101, *USAF Installation Security Program*

AFI 36-2226, *Combat Arms Training*

AFI 38-201, *Determining Manpower Requirements*

AFMAN 38-208, Volume 1, *Air Force Management Engineering Program (MEP) - Processes*

AFMAN 38-208, Volume 2, *Air Force Management Engineering Program (MEP) - Quantification Tool*

AFMS 00AA, *Standard Indirect Allowed Man-hours*

Abbreviations and Acronyms

AF - Air Force

AFOSI - Air Force Office of Special Investigation

ANG - Air National Guard

ANGMS - Air National Guard Manpower Standard

AT - Anti Terrorism

ATV - All Terrain Vehicle

CRTC - Combat Readiness Training Center

DoD - Department of Defense

FAT - Fire Arms Training

FP - Force Protection

IAW - In Accordance With

ID - Identification

MEP - Management Engineering Program

MOUNT - Military Operations in Urbanized Terrain

PART - Physical Apprehension and Restraining Techniques

SAV - Staff Assistance Visit

UCMJ - Uniform Code of Military Justice

USAF - United States Air Force

WCD - Work Center Description

WLF - workload factor

Terms

Air National Guard Manpower Standard (ANGMS). A numbered, specialized publication that quantifies manpower requirements for a work center. Also includes approved variances. See AFI 38-201.

Man-hour. A unit of measuring work. It is equivalent to one person working at a normal pace for 60 minutes, two people working at a normal pace for 30 minutes, or a similar combination of people working at a normal pace for a period of time equal to 60 minutes.

Manpower Standard. The basic tool used to determine the minimum level of manpower required to support a function. It is a quantitative expression that represents a work center's man-hour requirements in response to varying levels of workload.

Staffing Pattern. Constant manpower.

Work Center Description. A format that shows work center responsibilities structured for easy measurement of work categories, tasks and subtasks.

Attachment 2**WORK CENTER DESCRIPTION
COMBAT READINESS TRAINING CENTER (CRTC)
SECURITY FORCES****A2.1. DIRECT.****A2.1.1. MANAGEMENT:****A2.1.1.1. MANAGES SECURITY FORCES:**

A2.1.1.1.1. SUPERVISES ON-SCENE ACTIVITY. Supervises security force engaged in normal and emergency security situation. Manages security patrols and patrol response to CRTC facilities and alarms. Inspects personnel at post to ensure alertness, performance, and compliance with applicable operating procedure. Spot-checks work in progress to ensure compliance with operating instructions and directives.

A2.1.1.1.2. INSPECTS FACILITY. Inspects facility and training area assigned to Security Forces for safety, maintenance, and cleanliness. Identifies safety and fire hazard and initiates corrective action.

A2.1.1.1.3. MANAGES SELF-INSPECTION PROGRAM. Arranges outside inspection, maintains record of all discrepancies found during self-inspection, and takes necessary corrective action.

A2.1.1.1.4. INSPECTS SECURITY FORCES-RELATED EQUIPMENT AND TRAINING AIDS. Ensures adequate supplies are maintained and proper care and use is followed.

A2.1.1.1.5. ADVISES AND COORDINATES WITH LOCAL COMMANDER. Advises and coordinates with local Commander in formulating and enforcing policy and procedure for law enforcement activities and the security of protection level resources.

A2.1.1.1.6. DEVELOPS AND REVIEWS DIRECTIVE. Develops policy, procedure, plan, operating instruction, checklist, and performance standard. Researches, drafts, proofreads typed copy, and signs completed product. Reviews directions from other functional area for impact on security.

A2.1.1.1.7. DRAFTS COMMUNICATION. Drafts communication from information available, including researching sources of information and proofreading typed product.

A2.1.1.1.8. APPREHENDS INDIVIDUAL. Apprehends individual based on authority of Uniform Code of Military Justice (UCMJ) and state's Code of Military Justice.

A2.1.1.2. SCHEDULES AND COORDINATES WITH UNIT-IN-TRAINING AND OTHER OFFICE AS REQUIRED:

A2.1.1.2.1. SCHEDULES AND COORDINATES UPCOMING UNIT DEPLOYMENT TO THE CRTC.

A2.1.1.2.2. CONDUCTS PREDEPLOYMENT SITE-SURVEY FOR UPCOMING UNIT-IN-TRAINING'S DEPLOYMENT.

A2.1.1.2.3. ASSEMBLES SITE SURVEY PACKAGE FOR UPCOMING UNIT-IN-TRAINING.

A2.1.1.2.4. ARRANGES BILLETING FOR UNIT-IN-TRAINING PERSONNEL.

A2.1.1.2.5. COORDINATES FOOD SERVICE.

A2.1.1.2.6. COMPLETES COST ESTIMATE FOR UNIT-INCURRED EXPENSES FOR HOUSING AND SUBSISTENCE.

A2.1.1.2.7. COMPILES AND COMPLETES UNIT UTILIZATION REPORT.

A2.1.1.2.8. VALIDATES SECURITY FORCES NORTHERN THUNDER TRAINING PROGRAM. Validates training and exercise plan execution.

A2.1.1.3. MANAGES ON-BASE SECURITY ALARM SYSTEM:

A2.1.1.3.1. INSPECTS ALARM SYSTEM. Inspects alarm system for compatibility with applicable Department of Defense (DoD) and Air Force Instructions (AFIs).

A2.1.1.3.2. COORDINATES WITH FACILITY MANAGER. Coordinates with facility managers to ensure facilities maintain required protection.

A2.1.1.3.3. JUSTIFIES FUNDING REQUIREMENT FOR UPGRADE/MAINTENANCE OF ALARM SYSTEM.

A2.1.1.3.4. FULFILLS SYSTEM ADMINISTRATOR DUTY. Changes access codes, adds and deletes personnel, and performs certification and continued testing of all alarm functions.

A2.1.1.4. MANAGES SECURITY FORCES BUDGETARY AND SUPPLY REQUIREMENTS:

A2.1.1.4.1. IDENTIFIES BUDGET REQUIREMENT FOR CONTRACT SECURITY OFFICER SALARY.

A2.1.1.4.2. IDENTIFIES OPERATIONAL EQUIPMENT AND SUPPLY REQUIREMENT FOR OPERATING ALL ASPECTS OF SECURITY FORCE ACTIVITIES. Researches/selects equipment and items needed for security force activities.

A2.1.1.5. MANAGES SECURITY FORCES PERSONNEL:

A2.1.1.5.1. PERFORMS INITIAL ORIENTATION. Initiates hiring process, conducts initial interview, makes original job assignment, and acquaints newly assigned individual with unit.

A2.1.1.5.2. PREPARES APPOINTMENT AND TRAINING SCHEDULE:

A2.1.1.5.2.1. PREPARES TRAINING SCHEDULE. Prepares training schedule for security officers to include ground weapons training, use of force, and alarm monitor training.

A2.1.1.5.2.2. SUPERVISES SHIFT DUTY SCHEDULE. Oversees proper shift schedule depicting duty, training, and appointment days for security officers.

A2.1.1.5.3. APPROVES/DISAPPROVES SECURITY OFFICER WORK SCHEDULE. Approves/disapproves employee vacation, holiday, sick leave, and compensatory time off to ensure mission requirements are maintained.

A2.1.1.5.4. IDENTIFIES MANNING SHORTFALL. Identifies shortfalls in manning and requests workdays to support daily Security Forces operations for deployed unit.

A2.1.1.5.5. INFORMS PERSONNEL. Keeps personnel informed of change affecting work priority, organizational requirement or status, and work shifts.

A2.1.1.5.6. REVIEWS INDIVIDUAL IMPROVEMENT AREA. Reviews areas for improvement with unit personnel. Implements necessary changes to enhance Security Forces training.

A2.1.1.6. RATES PERFORMANCE OF INDIVIDUAL:

A2.1.1.6.1. COUNSELS INDIVIDUAL. Counsels subordinate on manner of performance and progress in professional development and suggests area for further growth and improvement.

A2.1.1.6.2. PREPARES EVALUATION. Develops evaluation by researching, drafting, and signing completed product.

A2.1.1.6.3. PREPARES INDORSEMENT. Prepares endorsement upon reviewing and approving evaluation.

A2.1.1.6.4. NOMINATES INDIVIDUAL FOR AWARD. Nominates individual for unit level award by developing and submitting recommendation.

A2.1.1.7. REVIEWS PLAN. Reviews plan which impacts Security Forces for accuracy and completeness. Coordinates or takes corrective action.

A2.1.2. SECURITY AND LAW ENFORCEMENT. Manages security and law enforcement activity to include installation security, law enforcement, resource protection, anti-terrorism/force protection, information/personnel security and combat arms.

A2.1.2.1. MANAGES SECURITY OPERATIONS:

A2.1.2.1.1. PREPARES ANCILLARY TRAINING SCHEDULE. Prepares training schedule for CRTC personnel to include augmentee training and anti-terrorism/force protection training.

A2.1.2.1.2. OVERSEES VISITING UNIT'S SECURITY:

A2.1.2.1.2.1. COORDINATES WITH VISITING UNIT. Coordinates with visiting unit to ensure security requirements for the protection of USAF resources are compliant with applicable AFIs.

A2.1.2.1.2.2. PROVIDES LOCAL ORIENTATION AND SAFETY BRIEFING. Provides visiting unit Security Forces with local orientation and safety briefing on flightline security operations.

A2.1.2.1.2.3. INCORPORATES VISITING UNIT SECURITY FORCES INTO CRTC SECURITY FUNCTION.

A2.1.2.1.2.4. ISSUES SUPPLIES AND EQUIPMENT TO VISITING UNIT FOR FLIGHTLINE SECURITY AND AIR BASE DEFENSE OPERATIONS.

A2.1.2.1.2.5. REVIEWS VISITING UNIT SECURITY FORCE ACTIVITY AND ASSISTS OFFICIAL VISITING THE CRTC.

A2.1.2.1.3. ADMINISTERS REPORT:

A2.1.2.1.3.1. PREPARES REPORT. Initiates, completes, and reviews file and database of ground accident/incident complaint report. Determines if further investigation is required. Briefs Staff Judge Advocate and Commander on investigation results. Forwards report for action.

A2.1.2.1.3.2. COMPLETES VEHICLE CONTROL REPORT. Forwards any discrepancies to the appropriate office.

A2.1.2.1.4. MANAGES/COORDINATES SPECIAL EVENT/CONTINGENCY.

A2.1.2.2. MANAGES LAW ENFORCEMENT:

A2.1.2.2.1. COORDINATES OUTSIDE AGENCY SUPPORT. Acts as liaison with outside agency. Determines requirement for local, state, and federal law enforcement and requests necessary support.

A2.1.2.2.1.1. COORDINATES WITH OUTSIDE AGENCY FOR TRAFFIC CONTROL DURING CRTC EMERGENCY AND SCHEDULED EVENT.

A2.1.2.2.1.2. COORDINATES WITH LOCAL LAW ENFORCEMENT FOR INVESTIGATIVE SUPPORT, SUSPECT TRANSFER AND DETENTION.

A2.1.2.2.1.3. COORDINATES WITH VISITING UNIT SECURITY FORCES COMMANDER FOR LAW ENFORCEMENT SUPPORT.

A2.1.2.2.2. MANAGES VEHICLE REGISTRATION AND PASS AND IDENTIFICATION PROGRAM:

A2.1.2.2.2.1. CONTROLS VEHICLE REGISTRATION DOCUMENT AND DECAL.

A2.1.2.2.2.2. ISSUES STATE EMPLOYEE IDENTIFICATION (ID) CARD.

A2.1.2.2.3. CONDUCTS/COORDINATES INVESTIGATION. Initiates investigation of criminal activity of military personnel. Coordinates with Air Force Office of Special Investigation (AFOSI) for investigative support and oversight.

A2.1.2.3. MANAGES RESOURCE PROTECTION PROGRAM:

A2.1.2.3.1. ADVISES CRTC COMMANDER ON RESOURCE PROTECTION REQUIREMENTS AND ISSUES.

A2.1.2.3.2. SCHEDULES INSTALLATION SECURITY COUNCIL MEETING AND COORDINATES AGENDA WITH CRTC COMMANDER.

A2.1.2.3.3. COORDINATES WITH AFOSI AND CIVILIAN LAW ENFORCEMENT AGENCY ON COUNTER-INTELLIGENCE MATTER THAT COULD AFFECT CRTC SECURITY.

A2.1.2.3.4. PROVIDES OVERSIGHT, COORDINATION, AND RESOURCE PROTECTION TRAINING OF CONTRACT SECURITY OFFICERS FOR AFI COMPLIANCE.

A2.1.2.3.5. MANAGES/EXECUTES INSTALLATION SECURITY PLAN:

A2.1.2.3.5.1. REVIEWS THE RESOURCE PROTECTION PROGRAM.

A2.1.2.3.5.2. INITIATES MEASURE TO ENSURE CRTC PERSONNEL AND PROPERTY ARE PROTECTED IN ACCORDANCE WITH (IAW) APPLICABLE DOD REGULATIONS AND AFI'S.

A2.1.2.3.5.3. INITIATES MEASURE TO ENSURE CONTROLLED/RESTRICTED AREA SECURITY IS MAINTAINED. Initiates measures to ensure all controlled and restricted areas to include munitions, small

arms storage, classified material, and aircraft security are maintained IAW AFI 31-101, *USAF Installation Security Program*.

A2.1.2.3.5.4. DEVELOPS AND PREPARES INSTALLATION SECURITY PLAN. Conducts annual review to ensure feasibility and accuracy.

A2.1.2.3.5.5. MANAGES CENTRAL SECURITY CONTROL.

A2.1.2.3.6. MANAGES CRTC ENTRY CONTROL PROCEDURES.

A2.1.2.4. MANAGES ANTI-TERRORISM/FORCE PROTECTION (AT/FP) PROGRAM:

A2.1.2.4.1. DEVELOPS, INITIATES, EXECUTES, AND MANAGES THE CRTC AT/FP PROGRAM:

A2.1.2.4.1.1. ADVISES CRTC COMMANDER ON AT/FP REQUIREMENTS AND ISSUES.

A2.1.2.4.1.2. ADDRESSES AT/FP ISSUE AT THE INSTALLATION SECURITY COUNCIL MEETING.

A2.1.2.4.2. DEVELOPS AT/FP PLAN:

A2.1.2.4.2.1. DEVELOPS, INITIATES, EXECUTES, AND MANAGES AT/FP CONTINGENCY. Includes implementation of increased force protection conditions.

A2.1.2.4.2.2. COORDINATES WITH OUTSIDE AGENCY FOR SUPPORT OF ANTI-TERRORISM CONTINGENCY.

A2.1.2.4.2.3. DEVELOPS TRAINING AND IMPLEMENTS AUGMENTEE PROGRAM TO SUPPORT ANTI-TERRORISM AND NATURAL DISASTER CONTINGENCY.

A2.1.2.4.3. PROVIDES AT/FP TRAINING:

A2.1.2.4.3.1. TRAINS PERSONNEL ON ANTI-TERRORISM PROCEDURES.

A2.1.2.4.3.2. PROVIDES LEVEL I AT/FP BRIEFING TO ALL CRTC PERSONNEL.

A2.1.2.4.3.3. ATTENDS LEVEL II AT/FP TRAINING AND BRIEFS CRTC COMMANDER ON ALL AT/FP CHANGES AND RELATED MATTERS.

A2.1.2.5. MANAGES COMBAT ARMS TRAINING AND MAINTENANCE PROGRAM:

A2.1.2.5.1. MANAGES SMALL ARMS RANGE:

A2.1.2.5.1.1. RECEIVES REQUEST AND SCHEDULES RANGE USE.

Receives request from federal, state, county, or local law enforcement official for use of training facility and grants approval on a non-interference basis with military units.

A2.1.2.5.1.2. INSPECTS AND MAINTAINS RANGE FOR SAFETY AND CLEANLINESS. Corrects and repairs IAW AFI 36-2226,, *Combat Arms Training*, and Range Operations.

A2.1.2.5.1.3. CONDUCTS TEST OF BULLET TRAPS AND BAFFLES.

A2.1.2.5.2. SCHEDULES AND RECORDS QUALIFICATION TRAINING:

A2.1.2.5.2.1. SCHEDULES GROUND WEAPONS QUALIFICATION TRAINING FOR ALL REQUIRED CRTC PERSONNEL.

A2.1.2.5.2.2. MANAGES QUALIFICATION RECORD AND SCHEDULES PERSONNEL FOR RECURRING TRAINING AS REQUIRED.

A2.1.2.5.3. MANAGES AND OPERATES SECURITY FORCES ARMORY:

A2.1.2.5.3.1. PROVIDES SECURITY FOR ARMS, AMMUNITION, AND EQUIPMENT STORED IN ARMORY.

A2.1.2.5.3.2. CONTROLS AND ACCOUNTS FOR ALL AMMUNITION STORED IN ARMORY.

A2.1.2.5.3.3. CONTROLS AND ACCOUNTS FOR ALL WEAPONS AND EQUIPMENT STORED IN ARMORY.

A2.1.2.5.4. MAINTAINS GROUND WEAPONS:

A2.1.2.5.4.1. INSPECTS GROUND WEAPONS FOR CLEANLINESS AND FUNCTIONALITY. Schedules maintenance as required.

A2.1.2.5.4.2. FUNCTION CHECKS WEAPON FOR SERVICEABILITY.

A2.1.2.5.4.3. MANAGES, OPERATES, AND PROVIDES MAINTENANCE ON FIRE ARMS TRAINING (FAT) SIMULATOR COMPUTER SYSTEM.

A2.1.2.6. MANAGES INFORMATION/PERSONNEL SECURITY PROGRAM:

A2.1.2.6.1. MANAGES INFORMATION SECURITY PROGRAM. Coordinates with user to ensure all classified materials are stored and used in proper facilities. Ensures all applicable DoD and Air Force (AF) instructions are followed.

A2.1.2.6.1.1. PERFORMS INSPECTION. Ensures compliance with applicable DoD and AF instructions.

A2.1.2.6.1.2. PERFORMS STAFF ASSISTANCE VISIT (SAV). Ensures compliance with applicable DoD and AF instructions. Prepares SAV schedule and report of completed SAV.

A2.1.2.6.2. MANAGES PERSONNEL SECURITY PROGRAM:

A2.1.2.6.2.1. PROVIDES OVERSIGHT TO ENSURE PERSONNEL HAVE ACCESS ONLY TO THE LEVEL OF CLASSIFIED MATERIAL THEY ARE AUTHORIZED.

A2.1.2.6.2.2. COMPLETES APPLICATION AND SUBMITS TO PROPER AGENCY FOR GRANTING OF SECURITY CLEARANCE.

A2.1.2.6.2.3. UTILIZES SENTINEL KEY PROGRAM FOR OVERALL SECURITY CLEARANCE OVERSIGHT OF THE CRTC.

A2.1.3. UNIT TRAINING PROGRAM:

A2.1.3.1. DEVELOPS, UPDATES, AND MAINTAINS TRAINING PLAN AND MATERIAL:

A2.1.3.1.1. REVIEWS, DRAFTS, AND PREPARES QUALIFICATION TRAINING REQUIREMENTS FOR CONTRACT SECURITY OFFICERS.

A2.1.3.1.2. DEVELOPS TRAINING PLAN FOR CRTC AUGMENTEES.

A2.1.3.1.3. DEVELOPS AND ISSUES LESSON PLAN AND TRAINING AID FOR REQUIRED INSTRUCTION.

A2.1.3.1.4. MAINTAINS SPECIALIZED AND QUALIFICATION TRAINING FILE. Files AF IMT 522, *USAF Ground Weapons Training Data*, and CRTC Form 497, *Air Force Policy Statement, Firearms Safety and Use of Force*.

A2.1.3.2. DEVELOPS, CONDUCTS, AND UPDATES SPECIAL TASK CERTIFICATION AND RECURRING TRAINING:

A2.1.3.2.1. SCHEDULES, CONDUCTS, AND UPDATES USE OF FORCE TRAINING.

A2.1.3.2.2. SCHEDULES, CONDUCTS, AND UPDATES ALARM MONITOR TRAINING.

A2.1.3.2.3. SCHEDULES AND CONDUCTS GROUND WEAPONS TRAINING FOR M9 PISTOL, M870 SHOTGUN, AND M16 RIFLE.

A2.1.3.3. CONDUCTS FORMAL CLASS:

A2.1.3.3.1. CONDUCTS COMPUTER-RELATED TRAINING FOR CONTRACT SECURITY OFFICER.

A2.1.3.3.2. CONDUCTS INITIAL TRAINING FOR NEW HIRE.

A2.1.3.3.3. CONDUCTS CLASS ON MISSION CHANGES AND REQUIREMENTS.

A2.1.3.3.4. TRAINS AUGMENTEE.

A2.1.3.3.5. CERTIFIES TRAINING. Certifies training by initialing, signing, and completing form.

A2.1.4. SUPPLIES AND RESOURCES:

A2.1.4.1. MANAGES FINANCIAL MATTERS FOR CRTC SECURITY FORCES:

A2.1.4.1.1. MANAGES, MONITORS, AND EXECUTES GOVERNMENT PURCHASE CARD ACCOUNT FOR CRTC SECURITY. Oversees the account to ensure potential purchases are appropriate, justifiable and adequate research was accomplished.

A2.1.4.1.2. MANAGES FUNDING REQUIREMENT FOR EQUIPMENT, SUPPLIES, AND TRAVEL FOR SECURITY FORCES.

A2.1.4.1.3. MANAGES FUNDING REQUIREMENT FOR OPERATIONS AND MAINTENANCE COOPERATIVE AGREEMENT FUNDING.

A2.1.4.2. MANAGES SUPPLIES FOR SECURITY FORCES:

A2.1.4.2.1. MAINTAINS SUPPLIES FOR CRTC AND UNIT-IN-TRAINING SECURITY FORCES.

A2.1.4.2.2. PURCHASES REQUIRED SUPPLIES AND EQUIPMENT USING THE SUPPLY SYSTEM OR THE GOVERNMENT PURCHASE CARD.

A2.1.4.2.3. ENSURES SUPPLIES AND EQUIPMENT ARE AVAILABLE FOR VISITING UNIT USE. Supplies and equipment include, but are not limited to, portable entry control points, portable defensive fighting positions, traffic cones, restricted area ropes, stanchions, signs, tents, folding tables, folding chairs, field stretchers, field cots, camouflage netting, water jugs, garbage cans, weapons racks, concertina wire, traffic barricades, fence posts, snow fence and chemical decontamination equipment.

A2.1.4.3. MANAGES SECURITY FORCE RESOURCES:

A2.1.4.3.1. MANAGES, MAINTAINS, SCHEDULES, AND ISSUES ALL TERRAIN VEHICLE (ATV) AND ATV TRAINING AREA FOR SECURITY FORCES TRAINING AND USE:

A2.1.4.3.1.1. SCHEDULES AND ISSUES ATV AND ATV TRAINING AREA FOR SECURITY FORCES.

A2.1.4.3.1.2. INSPECTS AND PERFORMS SCHEDULED AND UNSCHEDULED MAINTENANCE ON ATV AS REQUIRED.

A2.1.4.3.1.3. INSPECTS AND REPAIRS ATV TRAINING AREA AS NEEDED.

A2.1.4.3.2. MANAGES, MAINTAINS, AND ISSUES RED MAN GEAR.
Manages, maintains, and issues Red Man Gear for Physical Apprehension and Restraining Techniques (PART) to include: Red Man Suits, training pads, training batons, training weapons, and training mats.

A2.1.4.3.3. MANAGES, MAINTAINS, AND ISSUES OBSTACLE COURSE TO SECURITY FORCES AND UNIT-IN-TRAINING.

A2.1.4.3.4. MANAGES, MAINTAINS, AND SCHEDULES PAINTBALL SYSTEM FOR SECURITY FORCES AND UNIT-IN-TRAINING:

A2.1.4.3.4.1. SCHEDULES PAINTBALL SYSTEM.

A2.1.4.3.4.2. ISSUES AND RECEIVES PAINTBALL RIFLE, SAFETY EQUIPMENT AND CO2 TANK.

A2.1.4.3.4.3. FILLS CO2 TANK FROM FILLING STATION AFTER EACH USE.

A2.1.4.3.4.4. INSPECTS AND REPAIRS UNSERVICEABLE PAINTBALL RIFLE AS NEEDED.

A2.1.4.3.5. MANAGES, MAINTAINS, COORDINATES OR SCHEDULES MILITARY OPERATIONS IN URBANIZED TERRAIN (MOUNT) TRAINING AREA FOR SECURITY FORCES, UNIT-IN-TRAINING, LOCAL, COUNTY, STATE, AND FEDERAL LAW ENFORCEMENT AGENCY.

A2.1.4.3.6. MANAGES, MAINTAINS, COORDINATES, SCHEDULES, OR ISSUES AIR BASE DEFENSE TRAINING AREA FOR SECURITY FORCES UNIT-IN-TRAINING.

A2.1.4.3.7. MANAGES, MAINTAINS, SCHEDULES, AND ISSUES STUDENT AND ADVANCED COMPASS COURSE:

A2.1.4.3.7.1. SCHEDULES STUDENT AND ADVANCED COMPASS COURSE.

A2.1.4.3.7.2. MAINTAINS LENSATIC COMPASS AND ISSUES TO SECURITY FORCES-IN-TRAINING.

A2.1.4.3.7.3. ISSUES AND MAINTAINS COMPASS COURSE TRAINING MATERIALS. Training materials include lesson plans and topographical maps.

A2.2. INDIRECT. Indirect work involves those tasks that are not readily identifiable with the work center's specific product or service. The major categories of standard indirect work are: Administers Civilian, Officer, and Enlisted Personnel; Directs Work Center Activity; Provides Administrative Support; Prepares for and Conducts/Attends Meeting; Administers Training; Manages Supplies; Maintains Equipment; and Performs Cleanup. See Air Force Manpower Standard (AFMS) 00AA, *Standard Indirect Allowed Man-hours*.

Attachment 3

MANPOWER TABLE

Table A3.1. Standard Manpower Table.

Work Center	Air Force Specialty Title	AFSC	Manpower Requirement							
Security Forces	Security Forces	3P0X1	1							
Total			1							

Note. AFSCs may be adjusted at the discretion of the Commander.